ENVOY TEXTILES LIMITED

Corporate & Registered Office: Envoy Tower
18/E, Lake Circus Kalabagan (West Panthopath), Dhaka-1205

EXTRA-ORDINARY GENERAL MEETING (EGM)

This is to inform all concerned that the 226th meeting of the Board of Directors of Envoy Textiles Limited was held on 12 December 2023, at 3:00 PM, at the Company's Corporate Office in the Envoy Tower (5th Floor), located at 18/E, Lake Circus, Kalabagan, West Panthapath, Dhaka-1205. The meeting was also conducted simultaneously online via the Zoom application.

During the meeting, the Board fixed the following schedule for an Extra-Ordinary General Meeting (EGM) of the shareholders. The purpose of the EGM is to appoint the Managing Director and Deputy Managing Director of the company, in compliance with the directive of the Honorable Appellate Division of the Supreme Court of Bangladesh, passed on 12 November 2023, and to a subsequent correction Order thereon, passed on 4 December 2023:

a) Date and Time of EGM : EGM will be held on Monday, 29 January 2024 at 11:00 AM

b) Venue of the EGM : Virtually, Via a Digital Platform.

c) Record Date for eligibility to attend and vote at the EGM : Wednesday, 3 January 2024

The notice of the EGM will be circulated in due course.

Tuesday, 12 December 2023
Dhaka

M Saiful Islam Chowdhury FCS
Company Secretary